



MORNINGTON PENINSULA PETANQUE CLUB Inc.

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Health and Safety Policy / Procedures		Approval Date:	22/06/2017
		Review Date:	06/05/2018
		Version No:	2
President:		Name:	Jim Crawshaw
Vice-President:		Name:	Chris Holman

PURPOSE

To provide a safe and healthy sporting club environment for players, spectators, volunteers, coaches and officials. This policy encourages everyone to take a role in accident / incident prevention.

POLICY

The Mornington Peninsula Petanque Committee is committed to keeping all people associated with the Club, safe and to manage any accidents and /or incidents in a manner which minimizes harm to individuals and the club.

POLICY STATEMENT

- The Club will adhere to all safety related directives from the Petanque Federation of Australia, the Victorian Pétanque Club Inc and the Committee e.g. Extreme Heat Policy and [PFA Sun Safety Policy](#)
- Everyone involved with the Club is encouraged to contribute to accident prevention by reporting potential risks or dangers on sighting
- In the case of an accident occurring where there are no trained personnel present, club representatives will act on the side of caution and will seek medical assistance, or ambulance support
- Club officials will inspect playing surfaces to determine safety prior to play including the removal of any temporary hazards
- Accidents, incidents and near misses occurring will be documented on an accident register including the actions undertaken by Club personnel. This register will be kept by the Secretary and will be regularly viewed by the Committee to inform risk management strategies required
- The Mornington Peninsula Petanque Club promotes fair play in accordance with the rules of the sport and adheres to the **State Government's [Victorian Code of Conduct for Community Sport 2010](#)**
- The Mornington Peninsula Petanque Club is a smoke-free organisation and does not permit smoking in or around the facilities, courts or fields
- The Mornington Peninsula Petanque Club will regulate and promote responsible consumption of alcohol at the events
- The Mornington Peninsula Petanque Club encourages all coaches/officials to adopt a health promotion approach to player welfare including adoption of good warm-up, hydration, SunSmart, and injury management practices.

PROCEDURE TO SUPPORT MEMBER SAFETY

- The Committee reviews policy statements annually at the first committee meeting following the Annual General Meeting and amends / develops where necessary
- The Committee communicates policy contents to members through the Club website, newsletter, email or Registration Forms encouraging everyone to take a role in accident prevention
- Collection of emergency contact details from members occurs at Registration.
- Replenish first aid kits prior to season commencement and replace any items out of date
- Replenish sunscreen supplies and check use by dates
- Determine who accidents and incidents should be reported to for the season, communicate the procedures and provide reporting forms to Game Day Co-ordinator
- Safety briefing to be conducted to all newly elected Committee members, coaches, co-ordinators etc. following the AGM. Include information on how to report accidents / incidents
- Emergency procedure checklist to be posted around club facilities
- Check Coaching Accreditation status of all coaches following the AGM
- Maintain the accident register